CITY SURVEYOR

OPENING DATE:  May 1, 2018
CLOSING DATE:  May 22, 2018

DUTIES: Under general direction of the City Engineer. This position is responsible for public coordination and communication for projects, design preparation of detailed construction plans and specifications, review and processing of private development plans, and responsible for maintenance of bonds, liens and recordings of public records. This position has the added responsibility to oversee and maintain surveying operations in the City.

QUALIFICATIONS: Must have a Professional Land Surveyor License (P.L.S.) from the State of Utah with at least four years of experience. Requires a considerable knowledge of engineering principles and practices applied in the planning, design and construction of public works projects. Requires experience and knowledge of computer-aided design programs, both CAD and GIS. Must have a thorough knowledge of surveying and general construction practices and materials. Knowledge of legal descriptions, agreements for right of way acquisition and property damages, plan preparation, plat preparation, and abstracting property records from the Utah County Recorder's Office. Ability to communicate effectively verbally and in writing. A Bachelor's Degree from an accredited college or university in civil engineering, construction management, city planning, or related field is required. Related experience may be substituted for education. Must have a valid driver's license and a good driving record. The successful candidate will be required to pass a pre-employment drug screen and a criminal background investigation.

SALARY: $4,429.42 to $6,644.17 per month depending on experience.

APPLICATIONS: Those interested in applying are required to submit an application online at www.orem.org or to the Human Resources Office by or before May 22, 2018, at 5:00 pm. ONLY THE INFORMATION ON OR ATTACHED TO THE APPLICATION WILL BE USED FOR SCREENING PURPOSES.

THE CITY OF OREM IS AN EQUAL OPPORTUNITY EMPLOYER
56 NORTH STATE STREET OREM, UTAH 84057